



Bewerley Parish Council  
Website: [www.bewerleyparishcouncil.gov.uk](http://www.bewerleyparishcouncil.gov.uk)  
Parish Clerk: William Hickson  
Swiss Cottage, Bewerley Harrogate HG3 5HS  
Tel: 07713673794  
Email: [clerk@bewerleyparishcouncil.gov.uk](mailto:clerk@bewerleyparishcouncil.gov.uk)

**MINUTES OF BEWERLEY PARISH COUNCIL MEETING HELD MONDAY 22<sup>nd</sup> April  
2024 at Colbeck House, Church Street, Pateley Bridge, HG3 5LB**

Present: Cllr. G. Spooner (Chair) Cllr. D. Marshall (Vice-Chair)  
Cllr. E. Hancock NYC & Parish Cllr. A. Murday  
Cllr K. Adams Cllr. M. Dawson  
Cllr. R. Dutton W Hickson (Clerk)

1.	No apologies were received.
2	No Declarations of Interest received.
3	No parishioners were present
4	Cllr Dutton proposed the minutes of the Parish Council Meeting held on 18 <sup>th</sup> March 2024 be accepted as a true record, Cllr Hancock seconded, <b>CARRIED</b> .
5	<p>Clerk's report to Bewerley Parish Council meeting 22<sup>nd</sup> April 2024</p> <p><b>1. Fouling by dogs, recreation ground</b></p> <p>I have spoken to the NYC dog control officer, Roger Stack. He can patrol the location, bringing the dog control van into the grounds. He will speak to walkers and deal with any offences he witnesses. I agreed that some overt engagement with locals would be useful and the fact of his presence would likely quickly circulate within the community. We discussed evidence gathering and enforcement. Issues facing the dog control officer in this regard are similar to those facing police; I can elaborate if necessary. NYC will prosecute if evidence is made available; eg eye witness statements, photographs, evidence to identify offender. Mr Stack has agreed to carry out a patrol in the near future and repeat when he can fit it in with his numerous other commitments. He may put up some additional signs if feasible.</p> <p>I raised the issue of the dog-poo bins being moved from within the recreation area. Mr Stack suggested I forward comments to NYC environment dept; there is a review of the new, large bins in progress. NYC have acknowledged my comments.</p> <p><i>Noted</i></p> <p><b>2. Leaves on footpaths</b></p> <p>I have emailed Highways Area6 about leaves on footpaths. This has been acknowledged but no other response received to date. In the meantime the caretaker has cleared leaves from Low Wath Rd footpath. PBTC are taking an interest in this issue and have enquired about caretaker costs for clearing paths.</p> <p><i>Noted</i></p>

**3. New signs for Toft Gate car park and Greenhow play area.**

I have ordered new signs. The Bewerley coat of arms template we have is of a poor resolution and the company recommended this should not be included due to excessive pixelation. I have therefore altered the text on the signs and requested a more durable plastic (as recommended by the company) for the play area sign than originally quoted. Consequently, the quote increased from £179.60 to £185.80, inclusive of VAT and shipping.

*Clerk updated that Greenhow Hill play area sign is now with caretaker to be put up. The signs for Toft Gate were supplied in wrong size; the supplier has acknowledged responsibility and will replace with signs of correct dimensions*

**4. Projector.**

Cllrs resolved to buy a portable projector at the council meeting on 16/10/2023 I have ordered a portable projector, cost £52.70. If delivered on schedule I will bring it to the meeting. To use it to project planning documents held on the planner's website we will need to have a device which connects to the internet available at the meeting.

*Noted*

**5. Telephone kiosk, Bewerley Green.**

The kiosk has been painted.

*Clerk updated that another coat will be added when weather suitable. Clerk has thanked volunteer who did the work.*

**Defibrillators**

The new defibrillator has been installed. Payment of the BPC contribution is due and on agenda in finance section. Please could we consider who is responsible for maintenance checks.

*Cllr Dutton confirmed he will be responsible for maintenance of the defibrillator at St Mary's, Greenhow Hill.*

The defibrillator at Bishopton Vets needs new pads and will soon need a new battery. Restart Yorkshire will send me a quote.

*The clerk reported that Restart have ordered a replacement and sent an invoice omitting to provide the quote they promised. The amount of the invoice, £79.20 (inc shipping and VAT), appears to be reasonably competitive compared to other prices found on-line.*

**6. Internal audit 2024**

I have asked Sue Welch to do the internal audit this year. Her fee will be £60

*Cllr Dawson proposed appointing Sue Welch to conduct the audit. Cllr Hancock seconded. **CARRIED***

**6 NYC**

Cllr Murday stated there was nothing to add to the report he had given earlier at the Annual Parish Meeting

Cllr Dawson asked for an update about NYC replenishing grit heaps and bins. Cllr Murday stated it has been acknowledged that the information on NYC's website (that NYC is not responsible for replenishing the bins) was a mistake which is to be rectified.

Cllr Dawson commented on recent publicity about NYC's decision not to include apostrophes on road signs and asked why, when there is so much concern about quality of education, does NYC have this policy?

	<p>Cllr Adams stated there are two sets of temporary traffic lights on the B6265 road to Ripon which appear have been un-necessarily placed on short sections of works where traffic can reasonably be expected to manage itself. How much money is NYC wasting on un-necessary lights?</p> <p>Cllr Murday agreed to look into these matters</p>
7	<p><b>The Council received the following planning applications:</b></p> <p>a) <b>6.59.343.A.LB ZC24/00749/LB.</b> Installation of glazed roof to garden walls to form garden room. Location: Charinya House Low Wath Road Pateley Bridge Harrogate North Yorkshire HG3 5HL. Grid ref; E 415192 N 465825 (Nb deadline for comments has been extended to 23/04/2023)</p> <p><b>RESOLVED:</b> The Parish Council did not object to or support the application but made the following comment: The installation is not in keeping with the overall design of the buildings to which it is attached.</p> <p>b) <b>6.59.346.TPO ZC24/01207/TPO.</b> Works to trees subject to Tree Preservation Order No. 01/1970 W4. General forest maintenance which will include the cutting back of encroaching tree vegetation along pathways. Crown lift to a maximum of 3 metres over the footpath(s). Location: :Gillbeck Farm Woodland Beverley North Yorkshire.</p> <p><b>RESOLVED:</b> The Parish Council had no objections</p> <p>There were no planning decisions to note</p>
8	<p><b>The Council received updates and reports on Council Business and correspondence:</b></p> <p>a) Caretaker tasks.</p> <p>No new tasks</p> <p>b) Commuted sums; to consider email received from NYC about commuted sums available for Beverley recreation area.</p> <p>Cllr Murday advised that the closing dates can be ignored. These represent deadlines after which developers can reclaim unspent money. In reality they never do.</p> <p>Cllr Dawson advised that the bowling club, following a consultation with the JLC, are to make enquiries about planning and funding for a proposed fence around the bowling green</p> <p>Cllrs considered whether there are other projects which could make use of the commuted money. Cllr Murday suggested seeking the views of the local Youth Council and undertook to consult with them,</p> <p>c) Biodiversity</p> <p>Cllr Hancock stated the webinar she attended provided a lot of information and she will provide a written report for the next meeting.</p> <p>d) Sandbag store and Beverley Green noticeboard; awaiting quote from caretaker</p> <p>Noted</p> <p>e) D-day commemoration; to consider purchase of new bunting.</p> <p>Cllrs agreed that bunting is not required for D-day commemoration, but it would be sensible to secure some new bunting now, while there is low demand, so that the council has a stock of serviceable bunting when it is next required.</p> <p><b>RESOLVED:</b> Clerk to purchase eight 20m lengths of triangular, union jack bunting.</p> <p>f) Review of Standing Order N<sup>o</sup>2 - Financial Regulations; to consider document amended after discussion at last meeting.</p> <p>Deferred until next meeting.</p>

<p><b>9</b></p>	<p><b>Finance</b></p> <p>9.1 Cllr Hancock proposed the Council approve the following accounts for payment, seconded Cllr Marshall: <b>CARRIED</b></p> <table border="0"> <tr> <td>9.1.1 YLCA annual membership subs. Invoice 1795</td> <td style="text-align: right;">£328.00</td> </tr> <tr> <td>9.1.2 Zurich insurance annual renewal. invoice 532364035</td> <td style="text-align: right;">£302.41</td> </tr> <tr> <td>9.1.3 R Langley. Invoice A2169</td> <td style="text-align: right;">£120.00</td> </tr> <tr> <td>9.1.4 Vale of Nidd. Invoice 13</td> <td style="text-align: right;">£60.00</td> </tr> <tr> <td>9.1.5 To Cllr Dutton; BPC contribution to St Mary's defibrillator</td> <td style="text-align: right;">£187.50</td> </tr> <tr> <td>9.1.6 Nidderdale plus. Invoice 1180</td> <td style="text-align: right;">£10.00</td> </tr> <tr> <td>9.1.7 PAYE March</td> <td style="text-align: right;">£98.00</td> </tr> <tr> <td>9.1.8 Clerk expenses.</td> <td style="text-align: right;">£62.70</td> </tr> </table> <p>9.2.1 The Council noted the Clerk's salary 1- 31 March 2023</p> <p>9.2.2 The council noted the Clerk's additional hours 1-31 March 2024</p> <p>9.3 The Council received a bank reconciliation to 31<sup>st</sup> March 2024</p> <p>9.4 Cllr Hancock reconciled the receipts/payments with bank statement</p>	9.1.1 YLCA annual membership subs. Invoice 1795	£328.00	9.1.2 Zurich insurance annual renewal. invoice 532364035	£302.41	9.1.3 R Langley. Invoice A2169	£120.00	9.1.4 Vale of Nidd. Invoice 13	£60.00	9.1.5 To Cllr Dutton; BPC contribution to St Mary's defibrillator	£187.50	9.1.6 Nidderdale plus. Invoice 1180	£10.00	9.1.7 PAYE March	£98.00	9.1.8 Clerk expenses.	£62.70
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<p><b>10</b></p>	<p><b>10.1 The Council received the following new correspondence:</b></p> <p>10.1.1 Email from NYC stating no road closures planned for the Lon Course Weekend events in September.</p> <p>10.1.2 Email from NYC stating A59 closure at Kex Gill is expected to be lifted at the end of June.</p> <p>10.1.3 Email from NYC re Heatwave Preparedness training on 23<sup>rd</sup> April Cllr Dutton stated he would attend this training</p> <p>10.1.4 Email from Cuttlefish (manage BPC website) offering free website redesign</p> <p><b>RESOLVED:</b> To take up the offer of free website redesign.</p> <p><b>10.2 Information exchange</b></p> <p>GS updated Cllrs about the Joint Liaison Committee meeting earlier that evening where it had been recommended that the decision to merge the JLC with the Emergency Committee should be reversed and the two committees to operate as separate entities in future. PBTC Cllr N Thompson to chair the EC.</p> <p><b>RESOLVED:</b> Cllrs approved this recommendation.</p> <p>Cllr Hancock reported that there is no emergency box at the Royal Oak</p> <p>Cllr Dawson reported that he and Cllr Murday had conducted a probationary review with the new clerk whose performance had been found to be satisfactory. Clerk's contracted hours to be reviewed in three months.</p>																
<p><b>11</b></p>	<p><b>Items for inclusion on the agenda for the next meeting</b></p> <p>None</p>																
<p><b>12</b></p>	<p><b>Date of next meeting</b></p> <p><b>12.1</b> Dates of meetings for next calendar year</p> <p><b>RESOLVED:</b> Parish council meetings will be held on the following dates:</p> <p>20<sup>th</sup> May 2024</p> <p>17<sup>th</sup> June 2024</p>																

15<sup>th</sup> July 2024

No meeting in August 2024

16<sup>th</sup> September 2024

21<sup>st</sup> October 2024

18<sup>th</sup> November 2024

No meeting in December 2024

20<sup>th</sup> January 2025

17<sup>th</sup> February 2025

17<sup>th</sup> March 2025

21<sup>st</sup> April 2025

**12.2** The next meeting will be held on Monday 20<sup>th</sup> May 2024, at 7 p.m. at Colbeck House.

The meeting concluded at 9.10pm.